



at Taft Hill
1 Summerfield Drive Uxbridge, MA 01569

Board of Trustees Special Meeting: April 2, 2020

Board Members Present: Marsha Bourgeois, Paul Clossen, Cecile Gaigals, Lavonne Seifert, Pat Stephan.

The Board of Trustees teleconference meeting was called to order by Lavonne Seifert at 11:05am.

This meeting took place via a teleconference method to observe the governor's guidelines of a 6 feet minimum between people and for our own peace of mind.

1. Annual Meeting

All documents pertinent to the "Virtual" Annual Meeting were mailed on Monday, April 1st and should be arriving to you shortly. This mailing contains the information that you would have received had we been able to meet as a group, including a Summary of BOT activities for the past calendar year as well as a Financial Report. Most importantly **your Proxy form** and **Ballot for Trustee are included**. Please note the instructions and proceed accordingly. Every vote counts as the business of the community can only take place with a quorum that represents the beneficial interest.

The ballots will be tallied on April 18th. Candidates will first be notified of the results. The results will be sent to the Unit Owners promptly via email and will be posted in the mailroom

2. Financial Report

There is a CD up for renewal within the next week. Pat moved that funds in excess of \$75,000 (as of the monthly reconciliation) be transferred into this CD. Marsha seconded the motion and it was approved 5-0.

3. Covid-19

This continues to be a major concern in the Commonwealth and **ALL** are asked to do their part to **STOP THE SPREAD!** The BOT posts various notices at the mailroom for the benefit of the entire community. Given that this is the community's only "public" space, we will continue to convey information deemed appropriate and relevant. **Please read and adhere to the recommendations**. People are especially requested to **respect physical distancing in the Mail House**. If someone else is retrieving his/her mail when you walk in, please remain outside until the room is empty. Everyone's well-being depends on everyone else!!

4. Spring Clean-up

As last reported, the Spring Clean-up was scheduled to occur early this year, according to the weather's cooperation. Yesterday and today, the crew from Carlino Landscaping has been diligently at work, blowing leaves, raking, etc. This action is NOT to be confused with the mulch replacement project which will take place at another date, but the community is already looking better. Bring a smile to your face, and notice the buds on the trees and the early blooms as you walk about.

5. Resident Issues

None to report.

There being no other business before the BOT, the meeting was adjourned at 12:00pm.